

Ref: CSAC/1804/25

Date: 27/03/2025

## UNDERTAKING

I, Dr. Vinod Kumar Gupta, S/O Late Dr. Jiwan Lal Gupta, Principal, Chaitanya Science and Arts College, Pamgarh, Janjgir-Champa, Chhattisgarh a Permanently affiliated college of Shaheed Nand Kumar Patel Vishwavidyalaya, Raigarh do hereby solemnly affirm and declare as follows:

1. That I am the Principal of Chaitanya Science and Arts College, Pamgarh and am well acquainted with the facts stated herein.
2. That the aforesaid college has duly submitted an application for conferment of Autonomous Status as per the guidelines prescribed by the University Grants Commission (UGC) in accordance with the (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023.
3. That the application has been submitted in compliance with all the necessary conditions, procedures, and requirements as stipulated under the aforementioned UGC Regulations.
4. That the information provided in the application is true and correct to the best of my knowledge and belief, and nothing has been concealed therein.

I further state that this undertaking is made in good faith and for the purpose of compliance with the necessary procedural requirements under the UGC Regulations, 2023 for Autonomous Colleges to ensure that College will uphold its Autonomy responsibly and maintain standards.


Solemnly affirmed and declared at Pamgarh on this 27th day of March, 2025.

### **Deponent:**

Dr. Vinod Kumar Gupta  
Principal, Chaitanya Science and Arts College,  
Pamgarh, Janjgir-Champa, Chhattisgarh 495554

### **Verification:**

I, Dr. Vinod Kumar Gupta, the above-named deponent, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief. Nothing material has been concealed therein.

  
**PRINCIPAL**  
Principal  
Chaitanya Science And Arts College  
Pamgarh, Distt. Janjgir-Champa(C.G.)

## OFFICE OF THE PRINCIPAL

# CHAITANYA SCIENCE AND ARTS COLLEGE

PAMGARH, DISTT.- JANJGIR CHAMPA (C.G.) 495554



Website: www.chaitanyacg.ac.in E-mail: chaitanyapamgarh@gmail.com, Phone No.- 07818-299005

Ref : 1769/F/25

Date : 22-02-2025

### Undertaking

### Fee Refund Policy

Chaitanya Science and Arts College, Pamgarh, follows the Fee Refund Policy duly approved by the Governing Body. The refund process will be carried out in accordance with the following guidelines:

Category	Percentage of Refund of Fees	Point of Time When Notice of Withdrawal of Admission is Received in the HEI
1	100%	15 days or more <b>before</b> the formally notified last date of admission
2	90%	Less than 15 days <b>before</b> the formally notified last date of admission
3	80%	15 days or less <b>after</b> the formally notified last date of admission
4	50%	30 days or less, but more than 15 days <b>after</b> the formally notified last date of admission
5	0%	More than 30 days <b>after</b> the formally notified last date of admission

The refund process usually takes 7 working days from the date of approval of the application. Students are required to submit a written application along with necessary documents to the college office for processing the refund.

Principal  
PRINCIPAL

Chaitanya Science and Arts College,  
Pamgarh, Distt. Janjgir Champa (C.G.)  
Pamgarh

OFFICE OF THE PRINCIPAL

**CHAITANYA SCIENCE AND ARTS COLLEGE**

PAMGARH, DISTT.- JANJGIR CHAMPA (C.G.) 495554



Website: [www.chaitanyacg.ac.in](http://www.chaitanyacg.ac.in) E-mail: [chaitanyapamgarh@gmail.com](mailto:chaitanyapamgarh@gmail.com), Phone No.- 07818-299005

CSAC/UGC/1801

Date: 20/03/2025

**Dr R. Manoj Kumar**

Joint Secretary,

University Grants Commission, Ministry of Education, Govt. of India

Bahadur Shah Jafar Marg, New Delhi

Email: [rmkumar.ugc@nic.in](mailto:rmkumar.ugc@nic.in) ; [ugcmonitoringac@gmail.com](mailto:ugcmonitoringac@gmail.com)

**Ref:** 1. Application of Chaitanya Science and Arts College, Pamgarh (An affiliated College of Shaheed Nand Kumar Patel Vishwavidyalaya, Raigarh, Chhattisgarh) for Autonomous College status on February 25<sup>th</sup>, 2025

2. Your letter dated March 11<sup>th</sup>, 2025, for compliance of desired Undertaking regarding UGC Regulations and Guidelines essential for getting and sustaining autonomous status

**Subject: Submission of Undertaking and compliance of desired documents**

Sir,

Pertaining to above reference I herewith submit the undertaking that following documents have been uploaded on the College website [www.chaitanyacg.ac.in](http://www.chaitanyacg.ac.in) ; in response to desired compliance:

1. Establishment and composition of the Internal Complaint Committee (ICC)
2. The UGC (Redress of Grievances of students) Regulations 2023, and composition of SGRC.
3. The UGC Guidelines on Public Self – Disclosure by the institution
4. Fees Refund Policy

The aforesaid documents are herewith mailed to you and hard copy is being mailed to you for the favor of your kind consideration for the same.

Further we would be pleased to send any information if desired by you.

Thanking you and with best regards,

Sincerely,

Dr Vinod Kumar Gupta

**PRINCIPAL**

Chaitanya Science And Arts College  
Pamgarh, Distt. Janjgir-Champa(C.G.)

भारतीय गैर न्यायिक

एक सौ रुपये

Rs. 100

रु. 100



सत्यमेव जयते

ONE  
HUNDRED RUPEES

भारत INDIA  
INDIA NON JUDICIAL



छत्तीसगढ़ CHHATTISGARH

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AFFIDAVIT

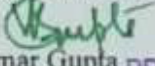
अनिल कुमार गुप्ता  
नोटरी, पामगढ़ (छ.ग.)

I, **Dr. Vinod Kumar Gupta**, S/O Late Dr. Jiwan Lal Gupta, Principal, Chaitanya Science and Arts College, Pamgarh, Janjgir-Champa, Chhattisgarh — a Permanently affiliated college of **Shaheed Nand Kumar Patel Vishwavidyalaya, Raigarh** — do hereby solemnly affirm and declare as follows:

1. That I am the Principal of Chaitanya Science and Arts College, Pamgarh and am well acquainted with the facts stated herein.
2. That the aforesaid college has duly submitted an application for **conferment of Autonomous Status** as per the guidelines prescribed by the **University Grants Commission (UGC)** in accordance with the **(Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023**.
3. That the application has been submitted in compliance with all the necessary conditions, procedures, and requirements as stipulated under the aforementioned UGC Regulations.
4. That the information provided in the application is true and correct to the best of my knowledge and belief, and nothing has been concealed therein.

I further state that this affidavit is made in good faith and for the purpose of compliance with the necessary procedural requirements under the UGC Regulations, 2023.

Solemnly affirmed and declared at Pamgarh  
on this 27th day of March, 2025.

DEPONENT   
Dr. Vinod Kumar Gupta **PRINCIPAL**  
Principal, Chaitanya Science and Arts College, Pamgarh  
Pamgarh, Dist. Janjgir-Champa(C.G.)

Verification:

I, **Dr. Vinod Kumar Gupta**, the above-named deponent, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief. Nothing material has been concealed therein.

Verified at Pamgarh  
on this 27th day of March, 2025.

  
DEPONENT

PRINCIPAL

Chaitanya Science And Arts College  
Pamgarh, Dist. Janjgir-Champa(C.G.)

