

Ref: 1755/SGRC/25

Date: 14/02/2025

Formation of Students Grievance Redressal Committee (SGRC)

In accordance with the University Grants Commission (UGC) (Redress of Grievances of Students) Regulations, 2023, and to ensure a transparent and effective mechanism for addressing student grievances, Chaitanya Science and Arts College, Pamgarh, is pleased to establish the Students' Grievance Redressal Committee (SGRC).

The SGRC shall comprise the following members:

S.No.	Name	Designation	Nominated as	Duration (with effect from 14/02/25)
1	Dr. V.K. Gupta	Principal	Chairperson	2 Years
2	Mr. Vivek Y. Joglekar	Asst. Professor	Member	2 Years
3	Miss. Bhagwati Sahu	Asst. Professor	Member	2 Years
4	Mr. Sanjay Baghel	Asst. Professor	Member	2 Years
5	Dr. Shaily Ojha	Asst. Professor	Member	2 Years
6	Miss. Ravleen Kaur Gandhi	Student Nominee (Special Invitee)	Member	1 Year

The tenure of all committee members is as mentioned, effective from the date of committee formation.

Roles and Responsibilities of the Students' Grievance Redressal Committee (SGRC):

The SGRC of the institution, ensures a fair, transparent, and time-bound grievance redressal mechanism in compliance with UGC guidelines. It addresses academic and non-academic concerns, promotes open communication, and safeguards student rights.

1. The Chairperson (Principal) presides over meetings, supervises grievance handling, and approves resolutions.
2. Faculty Members investigate complaints, recommend solutions, and ensure timely redressal.
3. The Student Nominee represents student concerns and promotes awareness of the grievance mechanism.
4. The committee maintains records, submits periodic reports, and meets regularly to ensure an inclusive learning environment.



Dr. V.K. Gupta

Principal

Chaitanya Science and Arts College
Pamgarh, Distt. Janjgir-Champa (C.G.)

Copy to:

1. Chairperson, SGRC.
2. All Members of the SGRC.
3. Office File.